



Application for ECTS/SERVIER FELLOWSHIP

Guidance Notes

The application for the ECTS/SERVIER FELLOWSHIP now consists of two elements:

1. A Word document that you need to **save to your local computer** and complete so that it can be submitted electronically with the online form.

This document must include financial details, a full description of the research project, list of current grants and CVs of applicant and sponsor.

2. The online form.

We suggest that you collate all of the information you require for the application before you complete the online form.

Mandatory fields within the form are indicated with an asterisk (*), the application cannot be submitted without these.

The form also includes the option to send supporting documentary evidence files of Ethical Committee approval. These files must be either pdf file format or word .doc format – no other formats are accepted.

The accompanying Word document is mandatory and must be less than 3MB in size.

When you have completed the online forms and attached your file(s) please double check you have included everything and then submit.

Because the application includes the submission of files **please be patient and allow the form to process and your files to upload**. This is dependent upon the size of the file(s) and the speed of your connection. When complete you will receive an acknowledgement page.

If you experience any problems please contact us at admin@ectsoc.org.